



Līdzfinansē
Eiropas Savienības
Erasmus+ programma



Erasmus+



European Commission Erasmus+programme project “Network of UNESCO
Cultural Spaces” (Agreement No.2020-1-LV01-KA204-077559)

First project virtual (Zoom) meeting 17.11.2020.

Minutes of the meeting

Meeting starts at 1PM (Brussels time)

Participants: Māra Rozentāle, Dace Martinova, Velika Stojkova Serafimovska,
Marju Vesik, Mariam Dvalishvili, Natia Trapaidze, Marco Francesco Lutz, Elin
Priks, Helen Külvik, Vera Dasović, Paulo Longo Santos

Agenda and topics:

1. Partners' presentations of the current situation in the country, activities carried out in each organisation. All partners report.
2. Project current issues, Partnership agreements, reporting, project timetable. Dissemination activities.
3. Next project meetings.

Project coordinator Māra Rozentāle informs partners about:

- Erasmus+ Strategic Partnerships project competition in Latvia in 2020;



- Partnership agreements between Coordinating partner Ethnic Culture Centre Sūiti Foundation and other partners, based on Project agreement

signed by Coordinating partner and Latvian National Agency - State Education Development Agency Republic of Latvia.

According to agreements, project duration is from 01.11.2020. to 31.10.2022. but it will be possible to prolong it up to 3 years, if necessary (due to Covid-19 situation in the world).

- Project budget. Coordinating partner informs that first project advance payments have been made to all partners according to agreements.
- Partners can plan and start to finance local project management expenses (salaries for local project management groups, office supplies, communication costs etc.) from budget position “Project Management and Implementation” – 250 euro/month.
- Partners agree to redirect planned costs from budget position “Transnational project meeting in Latvia” to last Staff Training event in Latvia (5 participants instead of 4 as in application form).

Budget ERASMUS+ project "Network of UNESCO Cultural Spaces"									
	Ethnic Culture Centre Suiiti Foundation	Kihnu Cultural Space Foundation	Georgian Arts and Culture Center	ICTM of Macedonia Skopje	University of Cagliari	NGO Setomaa Tourism	Pucko Otvoreno uciliste Otocac	Municipality of Idanha-a Nova	KOPĀ
Project Management and Implementation	12000	6000	6000	6000	6000	6000	6000	6000	54000
Transnational project Meeting in Latvia	0	1150	1520	1150	1520	1150	1150	1520	9160
Staff Training event in Georgia	3984	3984	0	3644	4664	3984	3984	5824	30068
Staff Training event in Portugal	3984	3984	5824	3984	3644	4664	3644	0	29728
Staff Training event in Estonia	3264	0	3984	3644	3984	0	3644	3984	22504
Staff Training event in Italy	3984	3984	4664	3644	0	3984	3644	3644	27548
Staff Training event in Macedonia	3644	3644	3644	0	3644	3644	3644	3984	25848
Staff Training event in Croatia	3644	3644	3984	3644	3644	3644	0	3644	25848
Staff Training event in Latvia	0	3264	3984	3644	3984	3264	3644	3984	25768
KOPĀ	34504	29654	33604	29354	31084	30334	29354	32584	250472
1st advance payment	10351.2	8896.2	10081.2	8806.2	9325.2	9100.2	8806.2	9775.2	75141.6
2nd adv. payment	6900.8	5930.8	6720.8	5870.8	6216.8	6066.8	5870.8	6516.8	50094.4
3rd adv. payment	10351.2	8896.2	10081.2	8806.2	9325.2	9100.2	8806.2	9775.2	75141.6
Final payment	6900.8	5930.8	6720.8	5870.8	6216.8	6066.8	5870.8	6516.8	50094.4

- Partners have to prepare first project Interim report for the period 01.11.2020. – 30.04.2020.

- Māra Rozentāle presents updated project timetable; partners agree that the project duration will have to be prolonged up to 3 years.

MONTHS	2020		2021										2022												
	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	
Project activity*																									
A1 (Project management and implementation activities) - project management																									
A2 (Project management and implementation activities) - creation of materials/ local seminars for target groups (during the last 6 months), final conference in Latvia/other dissemination activities																									
M1 (Transnational project meeting in Latvia)																									
M2 (Transnational project meeting in Georgia)																									
M3 (Transnational project meeting in Estonia)																									
M4 (Transnational project meeting in North Macedonia)																									
M5 (Transnational project meeting in Latvia)																									
C1 (Short-term joint staff training event in Georgia)																									
C2 (Short-term joint staff training event in Portugal)																									
C3 (Short-term joint staff training event in Estonia)																									
C4 (Short-term joint staff training event in Italy)																									
C5 (Short-term joint staff training event in North Macedonia)																									
C6 (Short-term joint staff training event in Croatia)																									
C7 (Short-term joint staff training event in Latvia)																									

- Dissemination activities. Coordinating partner will prepare draft of Project dissemination plan and will send it to partners for additions. All partners will create publications about the project on its websites and send a link to Coordinating partner. **Croatian partner informs about their local project dissemination activities already carried out - press conference in 20.11.2020. and publications in media.**
4. Next project management group meeting will be organised virtual in Zoom. Partners agree to organise it at the end of February 2021, the date will be specified.

Meeting is closed at 2.20 PM (Brussels time)